

*Please read all the following information carefully.
By completing an application, you are agreeing to
all the terms and conditions outlined below.*

Information for Vendors

To ensure success of our marketplace we are using the following information to guide our vendor selection and event day management. Please read carefully.

Applications are due midnight, May 14, 2022.

Notification of application status will occur by May 15, 2022.

Successful applicants will be invoiced May 15, 2022 with payment required to secure your participation.

Product Quality

All items at the sale must be knitting/spinning/or other yarn-based or fiber related and display good craftsmanship. Please submit photos of your work for review by our acceptance jury. Hardcopy, email, or a link to website are acceptable.

Vendors may not sell items produced using purchased kits, unless they have made significant design changes to the items.

Vendors who bring items not listed in their application, or items below the level of quality represented in their application, may be asked at the organizer's discretion to remove them.

To maintain the level of variety our patrons expect at a fiber festival, we accept only a limited number of vendors in each category of work. Vendors who are accepted in one category MAY NOT add other categories of work to their display without having those items approved in advance through the application process.

Sharing of a space is welcome provided we are aware during the jury process of your intentions. Please make note on your

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application with whom you are sharing a vendor space, the applications can be linked or jointly apply.

Vendors will be accepted through a jurying process based on a variety of criteria including quality of craftsmanship, the uniqueness of the product at festival, and originality of design.

Move-in and Set up

Vendors may move in the Saturday of the market at 7 AM and be completed by 9:45 AM.

Please note, at this time, we will not be providing food or beverages, aside from a water station, for the duration of the event. As we do not have staff to monitor your space while you take a break, please plan accordingly for coverage.

When you arrive, check in with Cheryl or Kevin to find your space. Then unload your things. Once you've finished unloading and before setting-up your exhibit, please re-park further from the doors to make move-in easier for your fellow vendors. Please note there is parking on site behind the building or on the street.

We would appreciate an item for our door prize draws. Please drop items off at the check in table prior to the doors opening at 10:00 AM.

No portion of your display may protrude out into the aisle or go beyond the floor space requested and paid for on your booking form. These boundaries are marked with green tape. If you aren't sure where your boundary is, we'd be happy to point it out. Similarly, vendors will make their sales from within their booth space, and not wander the isles.

You are required to provide your own tent, tables and display items.

Please leave your pets at home.

Smoking and alcohol are not permitted on the premises.

If you have children with you on the weekend, they may not be left unsupervised around the market shopping areas.

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Takedown and Move out

Tables and items may not be taken down or removed until the sale is over. The marketplace will close at 4:00 PM.

Move out must be completed by Saturday at 5:00 PM. Vendors are responsible for removing everything they brought with them, as well as any accumulated garbage. The area will be swept for you after you depart.

Security

Kelowna Yarn & Needlecrafts , event organizers, and staff and volunteers are not responsible for any injuries, damages, or losses to exhibitors or their articles. Please acquire the level of insurance you deem appropriate. Vendors are responsible for their own security during set-up, show hours, and take-down.

We do not provide staff to monitor your space if you need to use the washroom or leave to purchase food and drinks. Please arrange to have coverage as required.

Vendors may be required to withdraw from the show if issues regarding product quality or behaviour cannot be resolved to the organizers' satisfaction.

Payment and Refund Policy

If your application is accepted, you will be asked to submit payment for your space immediately.

Cost of the event is \$75.00 for a 10 X 10 tent space plus a door prize donation. In the event of a cancellation by Kelowna Yarn & Needlecrafts related to weather or health advisories, \$60.00 will be returned to each vendor. I will endeavor to keep everyone in the loop if cancellation looks possible